



**The Kisumu National
Polytechnic**
Industry Succeeds

INTERNAL MEMO

FROM: CHIEF PRINCIPAL

TO: ALL STAFF AND GRADUANDS

REF: KP/HRA/R/OP/62/P/07/VOL.3/341

DATE: 11TH MARCH 2024

SUBJECT: 10TH GRADUATION CEREMONY

This is to notify all graduands and staff that the Polytechnic has scheduled the 10th graduation on **Friday, the 5th of April 2024** at the Polytechnic grounds.

Graduands are requested to fill the graduation form with their respective heads of department. The form is also available online at www.kisumupoly.ac.ke.

Eligible graduands will be required to pay KES. 2500 for the graduation fee out of which KES. 500 will be refunded upon return of the graduation gown. Gowns should be returned within five (5) days after graduation, failure to which a penalty of KES. 100 shall be charged on a daily basis.

Note that the deadline for application will be **Thursday 28th March 2024**.

Kindly adhere to the said timelines.

Thank you.



CATHERINE KELONYE

CHIEF PRINCIPAL/COUNCIL SECRETARY

c.c Chairperson -TKNP Governing Council