



# The Kisumu National Polytechnic

*Industry Succeeds*

Date: 25<sup>th</sup> March, 2024

## VACANT POSITIONS.

The Kisumu National Polytechnic is a leading TVET institution dedicated to excellence in Technical and Vocational Education and Training (TVET). We are currently seeking passionate and skilled individual to join the TKNP team in the following positions:

S/No.	Position	Grade	Vacancy	Terms of Service
1.	Driver	JG 'G' (CSG 13)	1	2 Year Fixed Term Contract
2.	Plumbing Technician	JG 'J' (CSG 11)	1	2 Year Fixed Term Contract

### Detailed Job Descriptions;

<b>Post</b>	Driver -Job Group 'G' (CSG 13).
<b>No. of Posts</b>	One (1)
<b>Basic Salary Scale</b>	Ksh. 22,270 - 30,020 p.m.
<b>House Allowance</b>	Kshs.4,500 p.m.
<b>Commuter Allowance</b>	Kshs.4,000 p.m.

#### **Job Summary:**

Duties and responsibilities at this level will involve: driving a motor-vehicle as authorized; carrying out minor mechanical repairs; security of the vehicle on and off the road; safety of passengers and /or goods therein; maintaining cleanliness of the assigned vehicles and carrying out routine checks on the vehicle's cooling, oil, electrical and break systems, tyre pressure; carrying out minor repairs including oiling and greasing; detecting and reporting malfunctioning of vehicle systems; and maintenance of work tickets for vehicle assigned.

#### **Requirements:**

- Minimum qualification of a Kenya Certificate of Secondary Education (KSCE) Mean grade D (plain).
- At least three (3) years driving experience in a public or private sector organization.
- A valid driving license free from any current endorsement(s) for class (es) of vehicle (s) an officer is required to drive;
- Passed a Suitability/Practical /Occupational Trade Test Grade II;
- Demonstrated merit and ability in driving and maintenance of vehicles;
- A refresher course for drivers lasting not less than one (1) week every three (3) years from a recognized institution;
- A valid Certificate of Good Conduct from the Kenya Police; and
- Attended a First Aid Certificate course lasting not less than one (1) week from a recognized institution

<b>Posts:</b>	CBET Technician-Plumbing-Job Group 'J' (CSG 11).
<b>No. of Posts</b>	One (1)
<b>Basic Salary Scale</b>	Kshs. 31,270 - 41,260 p.m.
<b>House Allowance</b>	Kshs.7,500 p.m.
<b>Commuter Allowance</b>	Kshs.4,000 p.m.

#### **Job Summary:**



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- a) Designing, Installing, repairing and maintaining related equipment and machinery in the area of plumbing.
- b) Perform all plumbing repairs and maintenance works.
- c) Prepare learning materials and carry out instructions and guide learners during practical lessons.
- d) Keep inventory and records of all tools and equipment.
- e) Ensure maintenance and compliance with health and safety standards at all times.
- a) Offer technical support in workshops and participate in day-to-day workshop operations.
- f) Any other plumbing related duties assigned by the immediate supervisor or authorized personnel

## **Requirements:**

- a) Diploma in Building Technology or other relevant disciplines, with at least a one-year relevant experience in plumbing works.
- b) Craft Certificate in Plumbing will be an added advantage
- c) Computer literacy is a must.

## **HOW TO APPLY**

Interested candidates who meet the above requirements should submit their applications online via the link <https://forms.gle/AqVali1p69apNj4AA> attaching detailed Curriculum Vitae, copies of Academic and Professional Certificates and other testimonials. Please note that we may use this information to conduct background verification during the recruitment process. Quote the title of the position and include your mobile telephone contact, email addresses to be received not later than **Friday 19<sup>th</sup> April, 2024.**

The applications should be addressed to:

**The Chief Principal/Council Secretary  
Kisumu National Polytechnic,  
P.O Box 143-40100,  
Kisumu.**



## **Only the candidate offered employment shall be expected to present the following clearance certificates:**

- i. Valid Certificate of Good Conduct;
- ii. Valid Clearance from the Ethics and Anti – Corruption Commission;
- iii. Valid Certificate of Compliance from the Higher Education Loans Board (HELB);
- iv. Kenya Revenue Authority (KRA) Tax Compliance Clearance; and
- v. Valid Certificate of Clearance from the Credit Reference Bureau (CRB).

**TKNP is an equal opportunity employer and encourages all qualified persons; including Women, Persons with Disability and persons from Minority Groups to apply. Canvassing will lead to disqualification.**

Only Shortlisted candidates will be contacted for interview.