



The Kisumu National Polytechnic

Industry Succeeds

Date: 6th February, 2026

VACANT POSITIONS

The Kisumu national polytechnic is a leading TVET institution dedicated to Excellence in Technical and Vocational Education and Training (TVET). We are currently seeking passionate and skilled individuals to join our team in the following positions:

S/no.	Position	Grade	Vacancies	Terms of Service
1.	Supply Chain Manager	J/G 'P' (CSG 7)	1	Permanent and Pensionable
2.	Research and Innovation Officer	J/G 'K' (CSG 10)	2	Permanent and Pensionable
3.	Research and Innovation Assistant	J/G 'J' (CSG 11)	1	Permanent and Pensionable
4.	CBET Technologist-Medical Laboratory Science	J/G 'K' (CSG 10)	1	Permanent and Pensionable
5.	Driver	J/G 'G' (CSG 13)	1	Permanent and Pensionable

1. Supply Chain Manager-J/G 'P' (CSG 7)

Post	Supply Chain Manager-J/G 'P' (CSG 7)
No. of Posts	1
Basic Salary Scale	92,030-133,410 p.m.
House Allowance	28,000 p.m.
Commuter Allowance	12,000 p.m.

Job Summary:

Reporting to the Chief Principal, the Supply Chain Manager shall have an overall responsibility for providing leadership in procurement issues of the Polytechnic including the coordination of procurement and disposal process, provision of secretariat services to Procurement and Asset Disposal Committees and advising the Chief Principal on procurement matters, in line with the provisions of Public Procurement and Asset Disposal Act 2015 and Regulation 2020.

Requirements:

For appointment to this grade, an officer must have: -

- a) Bachelor's Degree in Commerce, Procurement and Supplies Management, Logistics or Equivalent qualification from a Recognized Institution.
- b) A Master's Degree in Commerce, Procurement and Supplies Management, Logistics or Equivalent qualification from a Recognized Institution is an added advantage;
- c) A minimum of eight (8) years relevant work experience, preferably in an educational institution or equivalent.
- d) Full Membership and license by Kenya Institute of Supplies management /CIPS, and in good standing;
- e) Working knowledge of computerized procurement management systems
- f) Demonstrated outstanding qualities of leadership, coordination and organizational capabilities, at top management level.

- g) Senior management/ leadership training will be an added advantage.

Personal Attributes and Key Competencies

- a) Organizational, analytical, managerial and decision-making skills
- b) Technical problem skills
- c) Appreciation and application of technology in the work environment
- d) Demonstrate experience in executive management, leadership in training with knowledge of trends in Supply chain skills training and competencies
- e) Emotionally intelligent
- f) Good planner and organizer
- g) Excellent analytical, negotiation, interpersonal and communication skills
- h) Good understanding of management in public sector
- i) Proficiency in the use of computer application
- j) Change agent
- k) Good counselling skills
- l) Initiative to achieve expected results
- m) Ability to work under pressure
- n) IT proficiency skills
- o) Uphold exemplary Corporate Governance in line with the Government values and promote a robust performance driven culture
- p) Highest level of integrity

Personal Attributes and Key Competencies

- a) Excellent communication skills both orally and in writing
- b) Excellent interpersonal skills
- c) Presentation skills
- d) The ability to prioritize and plan effectively
- e) Digital media skills, such as graphic design, video editing and blog administration
- f) Social media management experience

2. Research and Innovation Officer-J/G 'K' (CSG 10)

Post	Research and Innovation Officer-J/G 'K' (CSG 10)
No. of Posts	2
Basic Salary Scale	41,420-57,230 p.m.
House Allowance	12,800 p.m.
Commuter Allowance	5,000 p.m.

Duties and Responsibilities:

- a) Assist in providing non-partisan professional research assistance and analysis
- b) Initiating and conducting field data; including collection and management activities, and ensuring confidentiality
- c) Providing expert interpretation, explanation and analysis of data
- d) Maintaining a periodically updated inventory of publications
- e) Assist in ensuring quality control in the preparation of research papers.



Personal Attributes and Key Competencies

- a) Good communication skills both orally and in writing
- b) Good Presentation skills
- c) Be a person of integrity, demonstrate high professional competence, leadership skills, strong interpersonal skills and the ability to work under minimal supervision

Requirements:

For appointment to this grade, an officer must have: -

- a) Bachelor's degree in Statistics, Economics, Social Sciences, Information Studies, Commerce or equivalent from a recognized institution;
- b) Proficiency in computer application;
- c) Work Experience in the relevant field

3. Research and Innovation Assistant-J/G 'J' (CSG 11)

Post	Research and Innovation Assistant-J/G 'J' (CSG 11)
No. of Posts	1
Basic Salary Scale	34,420-46,120 p.m.
House Allowance	7,500 p.m.
Commuter Allowance	4,000 p.m.

Duties and Responsibilities:

- f) Assist in providing non-partisan professional research assistance and analysis
- g) Initiating and conducting field data; including collection and management activities, and ensuring confidentiality
- h) Providing expert interpretation, explanation and analysis of data
- i) Maintaining a periodically updated inventory of publications
- j) Assist in ensuring quality control in the preparation of research papers.

Personal Attributes and Key Competencies

- d) Good communication skills both orally and in writing
- e) Good Presentation skills
- f) Be a person of integrity, demonstrate high professional competence, leadership skills, strong interpersonal skills and the ability to work under minimal supervision



Requirements:

For appointment to this grade, an officer must have: -

- d) Diploma in Statistics, Economics, Social Sciences, Information Studies, Commerce or equivalent from a recognized institution;
- e) Proficiency in computer application;
- f) Work Experience in the relevant field

4. CBET Technologist-Medical Laboratory Science-J/G 'K' (CSG 10)

Post	CBET Technologist-Medical Laboratory Science-J/G 'K' (CSG 10)
No. of Posts	1
Basic Salary Scale	41,420-57,230 p.m.
House Allowance	12,800 p.m.
Commuter Allowance	5,000 p.m.

Job Summary:

- a) Prepare learning materials and carry out instructions and guide learners during practical lessons
- b) Supporting Medical Laboratory services
- c) Maintaining Medical Laboratory records
- d) Sorting, stocking and monitoring inventory
- e) Complying with rules, regulations and procedures to help maintain a clean and safe Medical Laboratory
- f) Any other duties assigned by the immediate supervisor or authorized personnel

Requirements:

For appointment to this grade, an officer must have: -

- a) A Minimum of Higher National Diploma in Medical Laboratory Science from an institution recognized by the Kenya Medical Laboratory Technologist and Technician Board (KMLTTB)
- b) A Registration certificate issued by Kenya Medical Laboratory Technologist and Technician Board (KMLTTB)
- c) A two (2) year working experience in the relevant field, must be well conversant in Microbiology, Parasitology, Hematology, Histology and Immunohematology practicals.
- d) Proficiency in computer applications
- e) Good communication skills



5. Driver-J/G 'G' (CSG 13)

Post	Driver-J/G 'G' (CSG 13)
No. of Posts	1
Basic Salary Scale	25,420-33,170 p.m.
House Allowance	4,500 p.m.
Commuter Allowance	4,000 p.m.

Job Summary:

Duties and responsibilities at this level will involve: driving a motor vehicle as authorized; carrying out minor mechanical repairs; security of vehicle on and off the road; safety of passengers and or goods therein; maintaining cleanliness of the assigned vehicles and carry out routine checks on the vehicle's cooling, oil, electrical and brake systems, tyre pressure; carrying out minor repairs including oiling and greasing; detecting and reporting malfunctioning of vehicle systems and maintenance of work tickets for vehicle assigned.

Requirements:

For appointment to this grade, an officer must have: -

- a) Minimum qualification of Kenya Certificate of Secondary Education Mean Grade C (minus)
- b) At least ten (10) years driving experience in a public or private sector organization
- c) A valid license free from any current endorsement(s) for classes of vehicle (s) the officer is required to drive;
- d) Passed a suitability/Practical occupational trade test Grade II;
- e) Demonstrated merit and ability in driving and maintenance of vehicles;
- f) A refresher course for drivers lasting not less than one-week (1) every three (3) years from a recognized institution.
- g) Attended a first Aid Certificate course not less than one (1) week from a recognized institution.

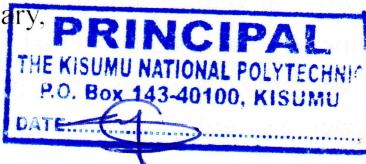


HOW TO APPLY

Interested candidates who meet the above requirements should submit their applications online via link <https://forms.gle/sStSuXp8tmqD9GRz7> attaching detailed curriculum vitae, copies of Academic and Professional Certificates and other testimonial. Please note that we may use this information to conduct background verification during the recruitment process. Quote the title of the position you are applying for and include your mobile telephone contact, email addresses to be received not later than **26th February, 2026**.

The applications should be addressed to:

The Chief Principal/Council Secretary,
The Kisumu National Polytechnic,
P.O. Box 143-40100,
KISUMU.



All successful candidates must fulfill the requirements of Chapter Six of the Constitution of Kenya 2010, including;

- i. Valid Certificate of Good Conduct;
- ii. Valid Clearance from the Ethics and Anti-Corruption Commission
- iii. Valid Certificate of Compliance from the Higher Education Loans Board (HELB);
- iv. Kenya Revenue Authority (KRA) Tax Compliance Clearance; and
- v. Valid Certificate of Clearance from the Credit Reference Bureau (CRB)

TKNP is an equal opportunity employer and encourages all qualified persons; including Women, Persons with Disability and persons from Minority Groups to apply. Canvassing will lead to disqualification

Only Shortlisted candidates will be contacted for interview.

